

Crossroads Safehouse, Inc.

Title: Staff Attorney, Bringing Justice Home Project of Crossroads Safehouse

FLSA Status: Exempt.

Classification: Full-time, regular employee

Purpose: Provides representation to victims of domestic violence, sexual assault and stalking before the 8th, 14th and 19th Judicial Court Districts. Coordinates these services with civil and criminal justice systems, mental health, human services, children's agencies and programs and other appropriate agencies. Organizes and conducts relevant training programs.

The Bringing Justice Home Project serves domestic violence victims in Larimer, Jackson, Routt, Grand, Weld and Moffat counties.

Supervision Received and Exercised:
Reports to the Senior Staff and Managing Attorney.

Hours:
Crossroads Safehouse operates 24 hours a day, 7 days a week to provide safehousing and services to its clients and the community. All employees must be available for scheduling flexibility covering evening, weekend, and holiday shifts as required.

Essential Functions:

- Provides legal representation in myriad types of civil cases that follow domestic violence.
- Exercises initiative, sound judgment, and creativity in providing legal assistance.
- Develops and maintains a good working relationship with community agencies.
- Collects and compiles statistics of criminal and civil contacts.
- Regarding criminal issues: interfaces with staff of the District Attorney's Office and court personnel.
- Provides court assistance accompaniment at civil or criminal court proceedings when necessary.
- Develops and maintains program materials.
- Maintains knowledge current in the field through seminars and workshops.
- Prioritizes connections with policy makers of the community and state.
- Provides training for law enforcement officers.
- Other duties as assigned by the Director.
- Coordinates and conducts at least two formal annual training programs for the legal community, partners to Crossroads grants, and others.

Minimum Qualifications

- Licensed to practice in Colorado.
- Colorado Family Law experience preferred.
- Ability to identify and respond to shifting priorities.
- Ability to collaborate well with others.
- Sensitivity to the legal needs of low-income victims of domestic violence and minorities.
- Familiarity with the dynamics of domestic violence.
- Knowledge/experience of criminal and civil justice systems.
- Experience in crisis intervention.
- Experience in family law a plus.
- Spanish-speaking a plus.
- Ability to travel to five area counties, including some overnights and weekends.
- Commitment to multi-task, e.g., to fundraise; be involved in grant-writing, etc.
- Spanish-speaking preferred.

To Apply

Accepting electronic applications only. No phone calls. Please send resume, cover letter and three employment references to: employment@crossroadssafehouse.org. Only potential job candidates will be contacted. Do not contact Crossroads to ask the status of your application. Our volume of work makes it impossible to address such calls; we hope you understand.